



Ector County Commissioners' Court

November 04, 2025

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,  
Odessa, Texas

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**CALL TO ORDER- JUDGE DUSTIN FAWCETT**

Dustin Fawcett, County Judge  
Mike Gardner, Commissioner Precinct #1  
Greg Simmons, Commissioner Precinct #2  
Samantha Russell, Commissioner Precinct #3  
Billy Hall, Commissioner Precinct #4  
Minutes taken by Jennifer Martin, County Clerk

The meeting was called to order at 10:00 a.m.

**INVOCATION- COMMISSIONER SAMANTHA RUSSELL**

The invocation was led by Commissioner Russell.

**PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS**

Commissioner Simmons led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

**SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. Public Participation/Comments, Shelby Rigtrup- Public Information Officer

To receive public comments on non-agenda related items.

There were no public participants for this item.

2. Donation, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action to *approve* a \$5,000.00 donation from Occidental Petroleum Corporation to the Ector County Sheriff's Office for the purchase of Stalker in-car radars, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Joe Soto addressed the court to speak against the agenda item.

Commissioner Simmons made a motion to approve a \$5,000.00 donation from Occidental Petroleum Corporation to the Ector County Sheriff's Office for the purchase of Stalker in-car radars, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

### 3. Donation, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action to *approve* a \$5,509.59 donation from CMC to the Ector County Sheriff's Office, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Hall to approve a \$5,509.59 donation from CMC to the Ector County Sheriff's Office, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

### 4. WOVFD Station #2 Fence Discussion, Mike Gardner- Commissioner, Pct. #1

To consider, discuss, and take any necessary action regarding building a fence at West Odessa Volunteer Fire Department Station #2, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Gardner made a motion to table the agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

## AWARD OF BIDS/PROPOSALS

### 5. Bid Award: Tripp Avenue, Phase III- Bid No. 2025-IFB-097, Andrea Moralez- Purchasing Agent

To consider, discuss, and take any necessary action to *approve* the *bid award* for *Tripp Avenue, Phase III- Bid No. 2025-IFB-097*, to Jones Bros. Dirt & Paving Contractors, Inc., as recommended by Landgraf, Crutcher and Associates, Inc., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Hall to approve the *bid award* for *Tripp Avenue, Phase III- Bid No. 2025-IFB-097*, to Jones Bros. Dirt & Paving Contractors, Inc., as recommended by Landgraf, Crutcher and Associates, Inc., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

### 6. Project Award: Ector County Juvenile Justice Center- Project ID No. 24.09033.00, Andrea Moralez- Purchasing Agent

To consider, discuss, and take any necessary action to *approve* the *general solicitation award* for the *Ector County Juvenile Justice Center- Project ID No. 24.09033.00*, to Butler-Cohen, LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to table for Executive Session; a second was made by Commissioner Russell. MOTION PASSED 5-0

After Executive Session, a motion was made by Commissioner Hall to bring the item back to the table; Commissioner Russell seconded the motion. MOTION PASSED 5-0

Commissioner Russel made a motion to table until the next meeting; a second was made by Commissioner Simmons. MOTION PASSED 5-0

## CONTRACTS/AGREEMENTS/GRANTS

### 7. Electronic Recording Agreement: Hopdox, LLC., Jennifer Martin- County Clerk

To consider, discuss, and take any necessary action to *approve* the *Electronic Recording Agreement* by and between Ector County, Texas, and Hopdox, LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this service is provided for customer convenience and there is no cost to Ector County.

#### Minutes Attachments

#### 1. Agenda Item #7.pdf

A motion was made by Commissioner Gardner to approve the Electronic Recording Agreement by and between Ector County, Texas, and Hopdox, LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

## PERSONNEL REQUESTS

8. PSM/Pretrial Office Position Change Request, Shawn Callendar- PSM/Pretrial Director

To consider, discuss, and take any necessary action to *approve* freezing the Pretrial Coordinator position in the PSM/ Pretrial Department in order to create and fund a Non-certified Officer position, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to authorize Human Resources to reclassify the Pretrial Coordinator into a Non-certified Officer position; a second was made by Commissioner Russell. MOTION PASSED 5-0

**POLICIES/PROCEDURES**

9. Commissioners' Court Procedures, Conduct, & Decorum Rules, Julie Prentice- County Attorney

To consider, discuss, and take any necessary action to *approve* the *Ector County Commissioners' Court Procedures, Conduct, and Decorum Rules*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Gardner to table the agenda item; Commissioner Russell seconded the motion. MOTION PASSED 5-0

**DEVELOPMENT SERVICES**

10. MHRC Development Proposal Application: 906 S. Knox Avenue, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve* an *MHRC Development Proposal Application* to serve 906 S. Knox Avenue, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #10.pdf

Commissioner Gardner made a motion to approve an *MHRC Development Proposal Application* to serve 906 S. Knox Avenue, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

11. MHRC Development Proposal Application: 10170 W. Riggs Drive, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve* an *MHRC Development Proposal Application* to serve 10170 W. Riggs Drive, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #11.pdf

A motion was made by Commissioner Gardner to approve an *MHRC Development Proposal Application* to serve 10170 W. Riggs Drive, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

12. Variance Application: 6244 W. 3rd Street, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve* a *Variance Application* on an *MHRC Development Proposal Application* to serve 6244 W. 3rd Street, Precinct #4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**ITEM WITHDRAWN**

**BUDGET/FINANCIAL**

13. Equipment Purchase Request: Coliseum Wi-Fi Network Equipment, Andrea Morales- Purchasing Agent, Aaron Martin- Coliseum Director

To consider, discuss, and take any necessary action to *approve* the purchase of *Wi-Fi Network*

*Equipment* in the amount of \$196,157.98 for the Ector County Coliseum, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Hall made a motion to approve the purchase of *Wi-Fi Network Equipment* in the amount of \$196,157.98 for the Ector County Coliseum, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

14. Budget Amendment Request: Sheriff Sales Tax, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve a budget amendment* to Sales Tax Fund, Sheriff, Subscriptions, 005-360-5207 from Unreserved Fund Balance, 005-3310 for \$63,811.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**ITEM WITHDRAWN**

15. Financial Reports/Statements, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve the Accounts Payable Fund Requirements Report* for November 4th, 2025, and review County financial statements and reports.

Minutes Attachments

1. GEN 11 04 25 PAYMENT REGISTER.pdf
2. TRUST 11 04 25 PAYMENT REGISTER.pdf
3. GEN ADDITIONAL PAYMENT REGISTER 11 04.pdf
4. TRUST ADDITIONAL PAYMENT REGISTER 11 04 25.pdf

A motion was made by Commissioner Hall to approve the *Accounts Payable Fund Requirements Report* for November 4th, 2025, and review County financial statements and reports; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

10:24 a.m.

Commissioner Hall made a motion to adjourn to Executive Session with a second by Commissioner Simmons. MOTION PASSED 5-0

11:02 a.m.

A motion was made by Commissioner Russell to reconvene; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

**ADJOURN**

**Time: 11:02 a.m.**

With no further business to discuss a motion to adjourn was made by Commissioner Gardner with a second by Commissioner Simmons. MOTION PASSED 5-0

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the meeting held on the above date.

November 19, 2025 at 01:31 PM



Jennifer Martin, Ector County Clerk